

America Evangelical University

1204 W. 163rd St
Gardena, CA 90247
www.aeu.edu
Tel. 323-643-0301
Fax. 323-643-0302

Request to Transfer OUT

To be completed by student: (section 1)

Student Name: _____ AEU ID# _____ Date _____

Your final semester of enrollment at AEU: Fall _____ Spring _____ Summer _____

Or, If currently on Optional Practical Training (OPT), expiration date of your EAD: _____

Name of New School:

Are you (or dependents) planning to travel? No ____ Yes _____, dates of departure/re-entry: _____

Are you employed on AEU campus at this time? No ____ Yes _____, last date of employment: _____

(Note: After your transfer is processed, you cannot travel or work using AEU's I-20.)

I request that my SEVIS record be released to the new school mentioned below.

Signature _____ Date _____

To be completed by the Designated School Official (DSO): (section 2)

The student named above has been admitted to out school and will begin his/her studies on ___/___/____. Our office is prepared to issue the student a SEVIS I-20 once he/she is transferred in SEVIS from AEU.

Signature _____ Print Name /Title of PDSO or DSO _____ Date _____

Telephone number/Email _____ SEVIS School Code _____

The rules and regulations published in the April 22, 1987 Federal Register for the U.S. Citizenship and Immigration Service require students in F-1 status who wish to transfer from one U.S. school to another to be in compliance with the regulations and to maintain legal non-immigrant status by:

1. Being continuously enrolled as a Full-time, matriculated student, except during the student's annual vacation.
2. Not being engaged in unauthorized employment.
3. Being authorized to attend your institution.
4. Having a valid passport, Form I-20, and Form I-94

The completed form must be received by America Evangelical University BEFORE a SEVIS record can be released.

PLEASE FAX COMPLETED FORM TO AEU AT 323-643-0302 OR E-MAIL AT International@aeu.edu